

Chesapeake City  
Planning and Zoning Commission  
Minutes May 2, 2012

Bill Miners, Chair

Elaine Shepard, Bob Miller, Harry Sampson, Frank Vari, Norman Carter-Absent, Lee Adams

Chairman Bill Miners brought the meeting to order at 6:30 pm followed with the Pledge of Allegiance.

**Public Announcements:**

**Frank Vari:** May 12, salvageable metals pickup on North side, the Town Yard Sale is this weekend, the 19<sup>th</sup> is the Garden tour and on June 30<sup>th</sup>, the 4<sup>th</sup> Annual 5K. Remember the proceeds from the race off-set our costs for recycling.

**Elaine Shepard:** June 4<sup>th</sup> is the Town Elections

**Frank Hill:** Noon Friday is the last time to register to vote and/or run for an open seat; May 14<sup>th</sup> is the next Town Council meeting and the workshop has been moved to Tuesday May 29<sup>th</sup>, because Town Hall is closed on Monday because of Memorial Day.

**Approval of minutes from April 4, 2012**

**MOTION:** Bob Miller made a motion, Elaine Shepard seconded to approve the minutes from April 4, 2012. Aye: 4 Nay: 0 Abstain: 1 Harry Sampson – absent from the meeting.

**Staff Reports**

No Town Administrator Report given.

Natalie Ricci, Compliance Officer: report attached to minutes book

**Action Items:**

- Renovation –remove, replace waterlines, replace water heater, replace rot wood on rear deck, replace kitchen sink & cabinets, replace vanity, shower, paint. New carpet, roof support column  
File No: 04072012  
Property Location: 217 Bank Street  
Map: 200 Parcel: 0191 Zoned: VC

**MOTION:** Harry Sampson made a motion, seconded by Lee Adams to approve file 04072012 at 217 Bank Street for renovations. All in favor, motion carried.

- Fence-Install dog-ear stockade fence 6' rear and left side to 3' rear building line  
File No: 04232012  
Property Location: 231 Bank Street  
Map: 200 Parcel 0195 Zoned: VC

**MOTION:** Frank Vari made a motion, seconded by Harry Sampson to approve file number 04232012, noting the fence height must confer with Town Ordinances. All in favor, motion carried.

- Fence  
File No: 04302012  
Property Location: 333 Biddle Street

**MOTION:** Bob Miller made a motion, seconded by Lee Adams to approve file number 04302012 for a fence, noting that the height must confer with Town Ordinances. All in favor, motion carried.

- Plan Maryland / Sustainable Communities Certification Process  
Bill Miners, Lee Adams and Frank Vari attend a workshop. Though it's not a requirement to participate and/or adopt a plan it will help with future funding. It is believed in the past we were a sustainable community. Bill to check into it when he returns from vacation.
- Walkable Community Workshop  
Will be June's workshop, starting at Town hall at 5:30pm.

**Motion:** Lee Adams made a motion, seconded by Elaine Shepard to adjourn the meeting at 7:07 pm. All in favor, motion carried.

Respectfully submitted,



D Valerie Walls  
Clerk/Treasurer